

**THE ANNUAL MEETING OF BISHOP THORNTON & WARSILL  
PARISH COUNCIL**

**Minutes of the Meeting held on 21<sup>st</sup> May 2015  
in Bishop Thornton CE School.**

**Present**

Cllr Mr B Baker, Cllr Mr R Hughes, Cllr Mrs A Peacock, Cllr Mr A Stobbs and  
Cllr Mr I C Gant,

**Also in attendance**

District Councillor Mrs C Hill, six Parishioners and the Clerk.

**A copy of all the papers are held in the Minutes File**

- 1 **WELCOME.**  
The Chair welcomed everybody to the meeting.
- 2 **ELECTION TO OFFICE:**  
Nominations had been sought for the office of Chair and Vice-Chair of the Parish Council and were as follows: for Chair, Cllr Mr B Baker and for Vice-Chair Mr R Hughes, Cllr Mr AC Stobbs proposed and Councillors unanimously agreed that both Cllr Mr Baker and Cllr Mr Hughes should be re-elected for the forthcoming year.  
(UNANIMOUS DECISION) 7.50 p.m.
- 3 **ACCEPTANCE OF OFFICE:**  
Cllr Mr B Baker and Cllr Mr R Hughes formally accepted the respective Offices of Chair and Vice-Chair of the Parish Council for the forthcoming year. 7.52 p.m.
- 4 **APOLOGIES:**  
Apologies were received from Cllr Mrs R Watt. 7.53 p.m.
- 5 **DECLARATION OF INTEREST:** Cllr Mr I Gant declared an interest in item 12.1. (a) on the agenda. 7.54 p.m.
- 6 **MINUTES:** The Minutes of the last Annual General Meeting held on Thursday 15<sup>th</sup> May 2014 and the last Ordinary meeting held on 30<sup>th</sup> April 2015 were confirmed as being a true record and duly signed by the Chair. 7.56 p.m.
- 7 **EXEMPT INFORMATION:**  
There were no exempt matters. 7.57 p.m.
- 8 **CONFIRMATION OF INTERNAL AUDITOR FOR 2015/16:**  
Councillors confirmed Mrs Davis as the Parish Council's Internal auditor for the forthcoming year and thanked her once again for undertaking the task 7.59 p.m.
- 9 **ANNUAL RISK ASSESSMENT:**  
Councillors discussed the level of risk to the Parish Council, acknowledged that the Shaw Mills notice board was again in need of repair and agreed that all other assets remained the same as last year and that appropriate action had been made to take account of and alleviate all possible risks. (UNANIMOUS DECISION) 8.01 p.m.
- 10 **MATTERS ARISING:**  
There were no matters arising from previous minutes 8.03 p.m.

11 **PLANNING:**

11.1

- (a) RAVENTOFTS FARM, BISHOP THORNTON – (6.61.106.B.FUL) – Erection of agricultural building - for M Baul & Sons Ltd - **SUPPORTED.**
- (b) BRIMHAM ROCKS COUNTRY COTTAGES, HIGH NORTH FARM, FELLBECK – (6.60.21.Q.OUTMAJ) - Outline Application for conversion of existing barn and store to form holiday accommodation (Use Class C3 - Dwelling Houses) and existing cottage to form tea room and restaurant (Use Class C3 - Restaurants and Cafés) and erection of extension to swimming pool to form gymnasium and treatment room (Site Area 4.3ha) for L Marshall. (After considerable discussion regarding highway/parking issues in relation to the site Councillors unanimously agreed) - **NO OBJECTIONS.**

DUKES PLACE STABLES, BISHOP THORNTON – (6.61.39.(161).I (D).FUL 15/01734/FUL) - (Re-consultation due to change of description) Retention of change of use from agriculture to hardstanding for storage including siting of caravan. (As with the previous plan Councillors agreed) – **NO OBJECTIONS**

11.2

- (a) **(UNANIMOUS DECISION)**

**OTHER PLANNING MATTERS:**

Local Green Spaces Consultation: District Panel Survey – Councillors discussed HBC's designation of the Old Church Tower and graveyard as identified by the District Panel Survey as Local a Local Green Space. Cllr Mr A Stobbs confirmed that the graveyard was in fact owned by HBC and informed the meeting that work undertaken in the graveyard had been left unfinished and asked that the Clerk contact HBC requesting that the work be completed as soon as possible.

**(UNANIMOUS DECISION)**

8.15 p.m.

12 **FINANCIAL MATTERS:**

12.1

**PAYMENTS:** The following payments were agreed:

- (a) Clerks Q4 Salary of £260.01 and Annual Expenses of £806.20
- (b) AON - Annual Insurance - AON – Annual Insurance - £257.13 including Insurance Premium Tax at 6%. Councillors discussed and agreed payment of the insurance in line with the 5% agreed with AON, fixed for three years. This being the third year of the agreement.

12.2

(a) **OTHER FINANCIAL MATTERS:**

Councillors discussed and agreed that both the completed Accounts and the annual governance statement truly represent the financial business transacted by the Council for the year ending 31<sup>st</sup> March 2015.

8.18 p.m.

13 **HIGHWAYS & TRANSPORTATION MATTERS:**

- (a) LAND TO SOUTH EAST OF BISHOP THORNTON CE SCHOOL – Councillors discussed the issues surrounding the installation of two farm gates and the parking of vehicles on land to the South East of Bishop Thornton CE School in relation to their impact on neighbouring residents, road users and the school. The fact that HBC has also instigated a planning enforcement case regarding the a possible breach of planning control by the land owner and NYCC is investigating the flouting of Highway regulations led Councillors to instruct the Clerk to write to both HBC's Enforcement Officers and NYCC's Highways Officer in support of the residents concerns regarding the use of the land.

8.22 p.m.

- 14 **ANY OTHER BUSINESS NOT INCLUDED ON THE AGENDA (For information only):-**
  - (a) **NEW HOUSES/CHURCH COTTAGES**– Councillors attention was drawn to the dilapidate state of the New Houses/Church Cottages on Colber Lane and it was agreed that the Parish Council should contact the agent and request that the owners of the houses/cottages make good the dilapidation as soon as possible. District Councillor Mrs C Hill reported:
  - (b) **DISTRICT COUNCILLORS REPORT** – Cllr Mrs C Hill informed the meeting of the changes to HBC Councillors that had occurred following the elections on the 7<sup>th</sup> May 2015 and how the various committees had been restructured as a result. She also drew attention to the grants HBC were making available to local groups and the fact that Harrogate Council was considering giving Parish Councils website space in line with the government’s new regulations that all local councils should have access to and be responsible for their own specific website or one hosted by the local authority.

8.28 p.m.

- 15 **DATE OF NEXT MEETING:**  
There being no further business the Chair closed the meeting at 8.30 pm and called an Ordinary Meeting of the Parish Council for Thursday, 25<sup>th</sup> June 2015 at 7.30 p.m. in Warsill Parish Hall.

Signed ..... Dated ...../...../.....

Signed ..... Dated ...../...../.....

***J A Gant*** MBE  
Clerk to Bishop Thornton & Warsill