

**THE ANNUAL GENERAL MEETING OF BISHOP THORNTON & WARSILL  
PARISH COUNCIL**

**Minutes of the Meeting held on 19<sup>th</sup> May 2016**

**in Bishop Thornton CE School.**

**Present**

Cllr Mr B Baker, Cllr Mrs A Peacock, Cllr Mr A Stobbs, Cllr Mr T Shepherd and  
Cllr Mr I C Gant,

**Also in attendance**

Two Parishioners and the Clerk.

**A copy of all the papers are held in the Minutes File**

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|----|---|--------------------------------|
| 1  | <b>WELCOME.</b><br>The Chair welcomed everybody to the meeting.   |                                |
| 2  | <b>ELECTION TO OFFICE:</b><br>Nominations were sought for the office of Chair and Vice-Chair of the Parish Council. Cllr Mr AC Stobbs proposed and Cllr Mr I Gant proposed Cllr Mr B Baker for Chair, and Cllr Mrs CA Peacock for Vice-Chair. Councillors unanimously agreed that both Cllr Mr Baker and Cllr Mrs Peacock should be elected to Office for the forthcoming year. | (UNANIMOUS DECISION) 7.50 p.m. |
| 3  | <b>ACCEPTANCE OF OFFICE:</b><br>Cllr Mr B Baker and Cllr Mrs A Peacock formally accepted the respective Offices of Chair and Vice-Chair of the Parish Council for the forthcoming year.   | 7.52 p.m.                      |
| 4  | <b>APOLOGIES:</b><br>Apologies were received from Cllr Mrs R Watt.  | 7.53 p.m.                      |
| 5  | <b>DECLARATION OF INTEREST:</b> There were no Declarations of Interest.   | 7.54 p.m.                      |
| 6  | <b>MINUTES:</b> The Minutes of the last Annual General Meeting held on Thursday 21 <sup>st</sup> May 2015 and the last Ordinary meeting held on 28 <sup>th</sup> April 2016 were confirmed as being a true record and duly signed by the Chair.   | 7.56 p.m.                      |
| 7  | <b>EXEMPT INFORMATION:</b><br>There were no exempt matters.   | 7.57 p.m.                      |
| 8  | <b>CONFIRMATION OF INTERNAL AUDITOR FOR 2016/17:</b><br>Councillors agreed that TP Jones Accountants should be retained as the Internal auditor for the forthcoming year. Councillors also agreed a vote of thanks to Mrs M Davis for all the years she has undertaken the Internal audit.  | 7.59 p.m.                      |
| 9  | <b>ANNUAL RISK ASSESSMENT:</b><br>Councillors discussed the level of risk to the Parish Council and agreed that all other assets remained the same as last year and that appropriate action had been made to take account of and alleviate all possible risks.  | (UNANIMOUS DECISIONS)          |
| 10 | <b>MATTERS ARISING:</b><br>There were no matters arising from previous minutes.   | 8.01 p.m.<br>8.03 p.m.         |

11 **PLANNING:**

11.1

- (a) VOLLA WOOD FARM, CARELESS HOUSE LANE, BISHOP THORNTON – (6.61.98.J.FUL 16/01301/FUL) – Demolition of dwelling and erection of replacement dwelling (Site Area 0.1ha) for Mr J Brookbank – **NEITHER OBJECTED NOR SUPPORTED** due to the confused nature of the plans.
- (b) HIGHFIELD HOUSE, BISHOP THORNTON – (6.61.17.H.FUL 16/01754/FUL) – New side garage and carport for Mrs W Edwards - **SUPPORTED.**
- (c) THE THRIDING, BISHOP THORNTON – (6.61.168.B.CLEUD 16/01926/CLEUD) – Certificate of lawfulness for existing use as domestic garden for Mrs J English – **NO COMMENTS MADE**
- (d) HIGH MILL, SHAW MILLS – (6.61.166.FULMAJ 14/04872/FULMAJ) – Conversion of mill to form 3 dwellings, conversion of 2 tannery buildings to form 2 dwellings with erection of single storey link and two storey extension, erection of 2 dwellings, associated parking and clear up of contaminated tannery pond by means of cementitious solidification. (Site Area 0.8ha) for EH Crack Co Ltd – To be considered at a meeting of HBC’s Planning Committee – After much discussion Councillors agreed not to attend the meeting having already submitted comments regarding the condition of the access road.

**(UNANIMOUS DECISIONS)**

- 11.2 OTHER PLANNING MATTERS: No other planning matters were discussed.

8.15 p.m.

12 **FINANCIAL MATTERS:**

12.1

PAYMENTS: The following payments were agreed:

- (a) Aon UK Limited - Annual Insurance (Marven) - £204.77 including Insurance Premium Tax. Councillors discussed and agreed payment of the insurance in line with Aon UK Limited long term agreement of a 5% reduction fixed for next three years.

**(UNANIMOUS DECISION)**

12.2

**OTHER FINANCIAL MATTERS:**

- (a) ACCOUNTS: Councillors discussed the completed Accounts and approved a resolution that they were a true representation of the financial transactions undertaken by the Council for the year ending 31<sup>st</sup> March 2016.

**(UNANIMOUS DECISION)**

8.18 p.m.

13 **HIGHWAYS & TRANSPORTATION MATTERS:**

- (a) POTHOLES etc: Councillors agreed that no highway or transportation matters to discuss.

8.22 p.m.

14 **ANY OTHER BUSINESS NOT INCLUDED ON THE AGENDA (For information only):-**

- (a) PROPOSAL TO CLOSE ST. JOSEPH’S CATHOLIC PRIMARY SCHOOL, BISHOP THORNTON: After much discussion Councillors agreed that Cllr Mr Stobbs and Cllr Mr Shepherd would attend a public meeting called on Tuesday 24<sup>th</sup> May to discuss the proposed closure of St. Joseph’s RC School.

8.44 p.m.

15 **DATE OF NEXT MEETING:**

There being no further business the Chair closed the meeting at 8.45 pm and called an Ordinary Meeting of the Parish Council for Thursday, 25<sup>th</sup> June 2015 at 7.30 p.m. in Warsill Parish Hall.

Signed .....

Dated ...../...../.....

**J A Gant** MBE Clerk to Bishop Thornton & Warsill